

Form to be returned to SEMEC - 15 days prior to set up.

Orders requested after will be increased by 10%.
TECHNICAL SUPPORT - Palais des Festivals et des Congrès
La Croisette CS 30051 - 06414 Cannes Cedex - France
Contact: Tel. +33(0)4 92 99 31 54 - marabelle@palaisdesfestivals.com

BILLING ADDRESS

Company name:
Contact on site:
Address:
Postcode: City: Country:
Tel.: EU VAT number (EU countries only):
E-mail:
Stand name: Pavilion: Aisle: Number:

IMPORTANT: A person must be present on the stand (or open the stand and reserve) from 6 am; if the electricity is not accessible (reserve and/or closed tent), cleaning will be compromised.

DESCRIPTION	QTY	UNIT PRICE EXCL. VAT	NUMBER OF DAYS	TOTAL
Basic cleaning service: - depolysing, vacuuming of floor, dusting of desks and chairs, emptying of bins - check with organizer if it is already planned for your stand		€ 0.82/sq.m.		
Additional cleaning - hourly rate per agent - 1 agent can clean 30sq.m. in 1 hour: - complete cleaning of your stand including windows, shelves, spotlights, partition walls to a maximum height of 2m, cleaning of the floor (other than carpet). Please specify the elements you want to be cleaned - a 3D view will be appreciated		€ 31.34/h		
Cleaning agent totally dedicated to your stand: - minimum 4h/only during the exhibition hours		€ 34.25/h		
Cleaning of exterior areas per sq.m.		€ 0.88/sq.m.		
Cleaning glass/glazing per sq.m.		€ 1.29/sq.m.		
Cleaning for shiny/lacquered/glazed/reflective/mirrored floors...per sq.m.		€ 1.04/sq.m.		
Preferred dates and times (we will confirm the time slot later in regards to our schedule):				
Please ensure that the stand is well accessible (reserves included) so that our cleaning agents can intervene outside the opening hours of the event			TOTAL EXCL. VAT	
			VAT 20 %	
			TOTAL INCL. VAT	
Additional information: - For cocktail parties: you must obtain prior authorisation from the organiser. Following this, additional costs will be applied for the cleaning services during the cocktail party. - Any claim or refund will not be accepted if the information has not been reported within one day of the service.				

ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT

- BANK TRANSFER - order to SEMEC - a copy of the bank transfer has to be sent by email
Bank: CREDIT AGRICOLE DES ALPES MARITIMES
Bank code: 19106 - Sort code: 00609 - Account N°: 00975193012 - Key 93
IBAN: FR76 1910 6006 0900 9751 9301 293 - SWIFT: AGRIFRPP891
- PAYMENT ONLINE via [Payment Portal](#)

Company name _____
Surname & First name _____
Job Title _____
Signed in (town/city) _____
Date _____

Signature & Business Stamp
preceded by the handwritten declaration "read and approved"

MANDATORY